

EIV POST DELIVERY

(UPDATED SP 2016)

The following are instructions on how to export and ingest your episodes for both the Emerson Channel and Youtube:

If you would not like your work on The Emerson Channel, skip step one.

If you would not like your work uploaded to the EIV Youtube page, skip step two.

EIV COPYRIGHT TAG LOCATED IN “POST PRODUCTION” FOLDER. PLACE THIS AT THE END OF BOTH EXPORTS

1. EXPORT TWO VERSIONS OF YOUR SHOW WITH COMMERCIALS:
 - Export one copy using the “EIV Youtube Export” preset located in the Post Production folder in the EIV Isilon folder.
 - Label this file “SHOW_SEASON_EPXX_HD” (i.e. DISH_SP16_EP1_HD)
 - Export a second copy using the “EIV Channel Export” preset located in the Post Production folder in the EIV Isilon folder.
 - Label this file “SHOW_SEASON_EPXX” (i.e. DISH_SP16_EP1)
2. ONE EXPORT WITHOUT COMMERCIALS FOR YOUTUBE:
 - Export one copy using the “EIV Youtube Export” preset located in the Post Production folder in the EIV Isilon folder.
 - Label this file “SHOW_SEASON_EPXX_YT” (i.e. DISH_SP15_EP1_YT)
3. DELIVERY
 - Connect to the EIV Isilon via Finder:
 - Go > Connect to server (Command + K on a Mac)
 - Address: smb://bin.emerson.edu/organizations/EIV
 - Navigate to EIV > Digital Delivery > Show > Season
 - Copy all exports into correct episode folder. If there is not a folder for this episode number, make one!
4. CONTACT
 - Email Post Production Supervisor (post@eivtv.com) that the episodes have been delivered.

KEEP COMPUTERS CLEAN, ALL DESKTOPS WILL POTENTIALLY BE WIPED AT ANYTIME WITHOUT WARNING. DO NOT SAVE TO THE DESKTOPS!!!

EIV POST Guidelines

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The following are instructions that **MUST** be followed if you would like to have the EIV Post Team edit your show.

1. A full rundown of your show must be placed as a PDF in the episode folder
2. The episodes must be clearly labeled in your specific show folder.
3. All files must be rendered in HD (1920x1080).
4. All files must be set as a MXF (standard tuft output).
5. All graphics must be up to date before shooting begins and all backgrounds must be rendered transparent, in MP4 format, and placed in Isilon under a separate folder.
 - **Please provide the contact information of graphics person**
6. Reshoots should be a new recording.
7. **CONTACT US!**
 - Email Post Production Supervisor (post@eivtv.com) when all required items have been delivered to your folder.

EIV POST WORKSHOPS

(UPDATED SP 2016)

Getting to Know Premiere and working with Isilon

Color Grading in Premiere Pro

Intro to Audio Mixing for TV

Understanding Motion Graphics

Editing for Narrative Continuity